

Environmental Policy

Cooper Parry is the largest independent firm of business advisers in the Midlands. The regional based company has three offices located in Derby, Nottingham and Leicester, and a client dedicated team of over 250.

We have formed an environmental policy to document, and form part of, the firm's environmental management system (EMS). The implementation of the EMS in turn demonstrates, both internally and externally, our environmental commitment.

We will:

- Commit to constantly improving our environmental policy and monitoring and reviewing our environmental performance annually.
- Commit to comply with environmental legislation.
- Ensure that the environmental policy is easily accessible by our team, clients and members of the public, by having all information available on our website.
- Promote communication with interested parties regarding our environmental performance and good practice.

Our policy:

- **To reduce the use of natural resources**

We are acting to reduce our consumption of natural resources and raw materials by:-

- Placing timers on the heaters and air conditioners and using motion detecting lighting.
- Undertaking a poster campaign to raise awareness of energy wastage in an office. i.e. a photocopier left on over night wastes enough energy to produce 1500 copies.
- Encouraging cycling to work by offering tax and NI savings on the cost of a bike.
- Installing hippos in toilet cisterns to save water when flushing.

- **To promote waste minimisation as a priority followed by recycling**



- 'Eliminate, reduce, re-use, recycle, dispose',

- Recycling facilities have been set up to recycle: - plastic, paper, cardboard, cans and CD/DVDs. Furthermore, a separate collection ensures the safe disposal of batteries and fluorescent tubes.
- We include a footer on emails reminding people to think before they print - **Save a tree...please don't print this email unless you really need to**
- Plastic/polystyrene cups have been replaced with glasses, which can be re-used. We have also fitted filters on our taps which reduces the need for bottled water.
- All of our paper and envelopes are made from 100% recycled material.

- **To purchase, where possible, goods which are ethically and environmentally friendly**

- All tea, coffee, hot chocolate and sugar in the offices are Fairtrade and we use Ecover dishwasher tablets and washing up liquids.

- **To provide environmental training for our team**

- To raise awareness of the policy, encourage support of the EMS, and particularly how these procedures relate to individual tasks/roles.

Signed:

Date: 29th October 2007

Jeremy Bowler (Chief Executive)